

KATIKATI AVOCADO FOOD & WINE FESTIVAL SATURDAY 12th JANUARY 2019 NOTES TO VENDORS



- The venue is the **Uretara Domain, Katikati**. Vendor gates open at **8:30am** and will close at **10.30am**
- A completed registration form detailing your products and stall requirements must be submitted together with the application fee. Registration will not be confirmed until payment is received.
- In turn, the Trust will provide you with the stall site, information and entry tickets as specified on the Registration Form. A limited number of tables are available for stallholders.
- We aim to avoid duplication of food stalls, however due to circumstances, we may miss one or two. We reserve the right to decline your registration if another vendor has registered and paid before you with the same products. If this occurs, you will be given the opportunity to register with a different product.
- Liquor vendors **must** apply for their own Special License and Off Licence. Please see the attached form '**Liquor License Application**' Your application **must** be in to Council by **9/11/18**
- **NOTE: All alcohol vendors MUST supply free water as a condition of the Liquor License.**
- It is your responsibility to avoid selling alcohol to under-age patrons. All adult paying patrons will be wearing an Avocado Food & Wine Festival wristband to help you determine this. For service **the wristband must be attached to their wrist, not held in their hand.**
- Packaged ice will be available for purchase from the Lions beer tent.
- The cooler trailer will be located behind the Lions beer tent and will be secured during the event. One of our officials will assist you to place or retrieve product if this is required.
- We ask that all wine and beer vendors leave their used bottles in cartons at the back of their site for collection and recycling throughout the day. **Please do not overload rubbish bins with used bottles.**
- If you are using a naked flame on site, you **must** have a fire extinguisher at your stall.
- **Vendors must provide their own: extension leads, RCD breaker and a certificate certifying PAT testing, and environmentally friendly, disposable cutlery and plates.**
- Safety is Paramount! Only **one vehicle** can be brought onto the site, and it must observe the **5kph** speed limit at all times. Please park your vehicle directly behind your own site throughout the day.
- **NOTE; NO vehicles are to leave the venue grounds before 5.45pm**
- An EFTPOS machine will operate in the Westpac Bank Entry marquee for cash out from 2pm until 4pm, however we do advise that if you have access to a portable Eftpos, it would be advantageous to bring this with you.
- The EVENT OFFICE is the marquee located adjacent to the Pavilion. Please refer any queries or difficulties to LeAnne Taylor 0272014562. LeAnne will have an orange Hi-Viz vest on during the event.
- Repair or damage to any supplied equipment will be at Vendor's expense.
- The Trust will not take responsibility for bad weather, low attendance, or any other adverse eventuality which may impact on the financial success of the day, for any party.
- All profits derived by the Trust, after all expenses have been paid, will go to the Sponsored Charity stated.
- All stall holders are asked to make available a voucher for spot prizes to be offered on the day.
- **NO DOGS ALLOWED** except working dogs (blind / deaf / disabled)